**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: pc@middletononthewolds.co.uk**

3rd April 2024

Dear Councillor

You are hereby summoned to attend a meeting of Middleton on the Wolds Parish Council **at 19:00 on 8th April 2024 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence.
2. Declaration of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve the adoption of the following minutes as a true record of the following meeting(s):

Ordinary Meeting 4th March 2024

1. To receive reports on any matters arising from the minutes of the meeting held on the above meeting(s) not covered elsewhere on the agenda.
2. Ward Councillor update – receive a report on current ERYC issues.
3. To resolve that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion, however, member may offer a verbal reply if granted permission from the Chairman to do so.**
4. Finance:
	* + 1. To approve the accounts and bank reconciliation(s) to date
			2. To approve the payments as listed on Schedule(s) 1 and 2.
			3. To discuss & resolve a query over the annual audit with particular reference to the Reading Rooms.
			4. To discuss & agree or otherwise a request from St Andrew’s Church for a donation towards maintenance of its clock.
5. Allotments:
	* + 1. To receive an update on the clearance of Plot 1 and the repairs to the fencing.
			2. To discuss & agree or otherwise the structure which has been erected on Plot 5.
6. Reading Rooms:
	* + 1. To discuss & to clarify for the benefit of the new Clerk the relationship between the Parish Council and the Reading Rooms with particular reference to the governing document & trustees(s).
			2. To receive an update to the roof following the incident in August 2023.
7. Highways:
	* + 1. To discuss the site meeting which took place on the 15th March regarding the possibility of a bypass and agree next steps.
8. Administration:
	* + 1. Annual Parish Meeting – to agree on a date and discuss arrangements for.
			2. Email addresses – to discuss & agree or otherwise the introduction of a council .gov email address system.
9. Correspondence:
	* + 1. To note correspondence for information purposes only.
10. Councillors Exchange and Agenda items for next meeting
11. To note that the next meeting of the Parish Council will be held onthe 13th of May 2024.